

# Commercial Sewer Service Permit Application



Applicants proposing to do any sewer work on commercial property and/or are required to pay Sewer Connection Charges must complete, sign and submit this Residential Sewer Service Permit Application form.

- Submit to: <https://pals.piercecountywa.gov/palonline/#/dashboard>. All documents must be uploaded in PDF format.
- All new and existing businesses making new connections to the sewer system must also apply for a Pretreatment Review.
- You must also submit a Sewer Site Plan with this application (unless this is an application to pay Sewer Connection Charges only). See [Bulletin B17](#) for details that must be shown on the Sewer Site Plan.
- Applicants in unincorporated Pierce County may submit a "combined" Site Plan as required by Planning & Public Works.
- Download Standard Plans and Forms at [piercecountywa.gov/sewerformsandplans](http://piercecountywa.gov/sewerformsandplans).

If you have any questions, please contact our office at (253) 798-2737.

**A. Project/Property Information**

1. Project/Business Name: \_\_\_\_\_

2. Parcel No(s): \_\_\_\_\_

3. Site Address: \_\_\_\_\_  
Street
Suite/Tenant Space
City
Zip

4. Property Owners(s) Name(s): \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
Street
Suite/Tenant Space
City
Zip

Office or Cell Phone: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

5. Building Permit Jurisdiction:    Unincorporated Pierce County    Dupont    Edgewood    Fife  
    Lakewood                   Milton                   Steilacoom                   Tacoma                   University Place

**B. Applicant Information (    Check here if same as Property Owner Information listed above)**

1. Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street
Suite/Tenant Space
City
Zip

Office or Cell Phone: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**C. Type of Work to be Performed:**

- 1. No sewer work being proposed. Payment of Connection Charges Only (skip Sections D and E)
- 2. Install new building sewer\*                      Cap existing building sewer\* (*Required prior to building demo*)  
Repair/reroute existing building sewer      Tap sewer main/manhole      Extend cleanout to surface  
Dryline building sewer (no connection)      Dye/smoke test to verify connection  
Public right-of-way restoration (submit copy of issued ROW permit prior to permit issuance)  
Other sewer work (Please describe): \_\_\_\_\_

\* Note: Requires separate application when both cap existing and install new building sewer are checked

**D. Registered Sewer Contractor (    Check if undecided)**

- 1. Registered Sewer Contractor’s Name: \_\_\_\_\_
- 2. Contractor’s License Number: \_\_\_\_\_
- 3. Contractor’s Email: \_\_\_\_\_

Note: Must be provided prior to permit issuance. [See the list of registered sewer contractors.](#)

**E. Sewer Service Permit Application Fees:**

**1. Plan Review Fees (must be paid at the time of application)**

Base Fee: .....	\$90.00
Additional Fees ( <i>Check all that apply</i> ):	
Grease Interceptor* .....	add \$1,745.00
Oil-Water Separator* .....	add \$1,900.00
Tap Sewer Main for new connection.....	add \$130.00
Commercial Pump System* .....	add \$1,800.00
Other Pretreatment Device* .....	add \$1,800.00
New/Revised Easement.....	add \$250.00

\* Submit plans and supporting documents at the time of application.

**2. Inspection Fees (must be paid prior to permit issuance)**

Base Fee: .....	\$230.00
Additional Fees ( <i>Check all that apply</i> ):	
Grease Interceptor* .....	add \$360.00
Oil-Water Separator* .....	add \$370.00
Tap Sewer Main for new connection.....	add \$820.00
Commercial Pump System* .....	add \$1,010.00
Other Pretreatment Device* .....	add \$370.00

\* Submit plans and supporting documents at the time of application.

**Additional fees may apply**

Resubmittal review .....	\$75.00
Re-inspection fee .....	\$200.00

**F. Sewer Connection Charges**

1. Did you receive a Site Specific Sewer Information Letter, Pretreatment Review Letter, Plan Review Letter or Notice of Additional Connection Charges Owed that outlines an estimated Connection Charge?

Yes

No

**If you answered "Yes", please submit a copy of the letter.**

**If you answered "No", please attach documented water use data.** A Sewer Division Representative will determine what additional connection charges must be paid, if any.

[Please see Bulletin B5, Documented Water Use Data](#) to determine what type of water use data is required

**G. Affidavit**

As the Applicant for the permit described above, I/we hereby state that all the information provided herein and stated above is true and correct.

I/We further state that we are either the legal owner of the property described above, an authorized agent of the owner, a tenant entered in a lease agreement with the property owner to operate the business and/or facility described herein on the owner's property and have received the property owner's consent to make the repairs or improvements described above, or a licensed contractor that has entered into an agreement with the property owner to perform the work described herein.

I/We agree to perform all the work described herein in accordance with the most current Pierce County Sewer Division Standards.

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Applicant's Signature

Date

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Applicant's Name (printed)

Title

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Company Name (if Applicant is a company)