



Pierce County Public Works and Utilities
Road Operations Division
Adopt-A-Road Agreement Application

Date Received: _____

1 of 5

Name of Volunteer Organization

Mailing Address

City, State, Zip Code

List the precise location(s) of County property you are interested in cleaning up in order of preference:

1.

Name of Road Adopting

From

To

Name of Road Adopting

From

To

Name of Road Adopting

From

To

County properties are assigned on a first-come, first serve basis. If the properties your group selected above are unavailable, the Pierce County Public Works and Utilities Department will research other possible properties with your group.

Signature of Volunteer Organization Representative

Name of Volunteer Organization Representative (Please Print)

Mailing Address (Please Print)

City, State, Zip Code

Daytime Telephone Number:

Evening Telephone Number:

Email Address

Return this application to:

Adopt-A-Road Coordinator
Pierce County Public Works & Utilities
Road Operations Administration
4812 196th Street
Spanaway, WA 98387
Telephone: (253) 798-6000
Email: padoptaroad@co.pierce.wa.us



**Pierce County Public Works and Utilities
Road Operations Division
Adopt-A-Road Agreement Application**

Date Received: _____

2 of 5

ADOPT-A-ROAD AGREEMENT

This Agreement is made and entered into this day and between Pierce County, a municipal subdivision of the State of Washington herein known as the "County," and _____ a volunteer organization herein known as the "Grantee".

Whereas, the County has the authority to establish a County-wide Adopt-A-Road Litter Control Program pursuant to FCW Chapter 47.40; and

Whereas the Grantee wishes to contribute toward the effort to reduce roadside litter by volunteering to assist in picking up litter on *any county owned property* specified herein;

Now, therefore, the County does hereby authorize the Grantee to participate in the Adopt-A-Road Litter Control Program by picking up litter within the assigned section of County *property* designated below, in accordance with the following terms and conditions:

A. The Grantee does hereby agree to:

1. Adopt at a minimum one (1) centerline mile of unincorporated Pierce County roadway and further agrees to perform at a minimum four (4) cleanups within a calendar year
2. Conduct cleanup activities in a safe manner and under any conditions as may be required by the County for the safety of the participants. Safety of participants is the number one priority of the program, and the volunteer organization agrees to take full responsibility for the safety of each of its participants. Further, the Grantee will require each member of the cleanup crew to read and sign the Adopt-A-Road Registration Form, prior to any clean up activity.
3. Assign a leader to each cleanup crew, and that crew leader shall have a copy of this agreement with him/her during the clean up activity.
4. Allow no more than ten people to participate in the clean up activity at any one time on the assigned County property.
5. Have no more than two vehicles parked per one-mile section of assigned County property during a cleanup activity. (A minimum number of vehicles shall be used to transport the participants to the assigned area.) All parking of vehicles shall be in compliance with State law.
6. Require that all participants shall be 15 years of age or older. The Grantee shall furnish supervision by one or more adults for every eight (8) minors (between the ages of 15 to 18 years of age) participating in the clean up activity.
7. Provide an annual safety training opportunity for volunteers utilizing materials and training aids provided by the County.



**Pierce County Public Works and Utilities
Road Operations Division
Adopt-A-Road Agreement Application**

Date Received: _____

3 of 5

8. Utilize clean, well maintained ANSI approved Personal Protective Equipment including but not limited to hardhats and high visibility vests; available from the appropriate County facility during regular business hours or as otherwise provided by the Grantee.
9. Utilize clean, well maintained Manual on Uniform Traffic control Devices compliant portable warning signs and stands; available from the appropriate county facility during regular business hours or as otherwise provided by the Grantee.
10. Place collected litter in whit colored, leak-proof bags with a minimum thickness of 2.8 millimeters; available from the appropriate county facility during regular business hours or as otherwise provided by Grantee.
11. Group leader will ensure that all warning signs are properly placed and that all participants wear the required hard hat and safety vest at all times during cleanup activities.
12. Place filled trash bags at the County designated site for pick up and disposal by the County and notify the County at the time of the clean up activity to coordinate the pickup time and locations. The grantees may also dispose of the trash in their personal garbage if they so choose.
13. Notify the County immediately in the event of any emergency on County property. Participants who find anything that is hazardous or suspected to be hazardous shall not touch the item(s) but take appropriate precautions and leave the item(s) for disposal by the proper authorities. Participants shall notify the County as soon as possible of the item(s) description and location and leave it (them) for disposal by the proper authority. Participants shall also not pick up syringes, hypodermic needles, exceptionally large, heavy or unyielding objects as these kinds of materials should also be disposed of by the appropriate County authority.
14. Provide the County with an Adopt-A-Road Participant Roster of participants involved in the clean up within seven (7) calendar days of the clean up activity.
15. Report any injuries incurred by participants during cleanup activities to the County within 24 hours or 1 working day of the injury. Notification shall include:
 - Name of injured person
 - Nature of injury
 - Date and time of injury
 - How the injury occurred
16. Furnish to the County an "Adopt-A-Road" Registration Form for each active participant in litter pick up activities.
17. It is recommended the Grantee have a first aid kit available at the cleanup site, and at least one person with a valid First Aid Card be present during cleanup activities.

B. The County does hereby agree to:

1. Designate a program administrator to act as contact person for this agreement.



**Pierce County Public Works and Utilities
Road Operations Division
Adopt-A-Road Agreement Application**

Date Received: _____

4 of 5

2. Consider furnishing and installing a maximum of two Adopt-A-Road signs with the Grantee name or acronym displayed within the assigned area, *only if* this agreement type is marked as Two-Year Commitment. (No signs are furnished for a one-time clean up activity.) The Grantee may request that the County not furnish and install Adopt-A-Road signs; however, that decision will be in place for the duration of this agreement.
3. If requested, furnish (on a check-out basis) appropriate portable advanced warning signs and stands, hardhats, and safety vests for all participants.
4. If requested, furnish the Grantee with trash bags for each pickup activity.
5. Remove the filled trash bags, along with other litter, from County road shoulder upon notification by Grantee.
6. Assist the Grantee, in cleaning up litter if necessary (i.e., when large, heavy or hazardous items are found).
7. Provide safety materials and information to the Grantee's representative for use by Grantee in training participants. Pierce County will provide a DVD that covers safety and training for Adopt-A-Road volunteers.

C. General Conditions:

1. Recycling is an accepted and encouraged activity. Recyclable items collected by participants may be removed from the site at the option of the Grantee. Profits from the sale of recyclable items shall belong to the Grantee.
2. The County may suspend this agreement temporarily because of future construction that will take place within the limits of the assigned area. Once these activities have been completed, the Grantee will be notified and the agreement restored.
3. This agreement is solely between the Grantee and Pierce County. Any third party agreements the Grantee makes for litter pick-up or any other aspect of this agreement is strictly between the Grantee and the third party. As the Grantee is your responsibility to ensure that all program requirements are met.
4. The term of this agreement shall commence on the date of execution indicated below ***and may be terminated by the County or the Grantee on 30 day notice. On termination of this agreement, all signage shall be removed and retained by the County. In addition, Grantee will return any materials and/or equipment belonging to the County within 5 working days of receiving written notification of the termination of said agreement.***



**Pierce County Public Works and Utilities
Road Operations Division
Adopt-A-Road Agreement Application**

Date Received: _____

5 of 5

D.

Agreement Type:

Two-Year Commitment

One-Time Pick Up

Road Operations Division Manager

Date of Execution

Date of Termination