

**PLANNING AND PUBLIC WORKS AND ASSESSOR-TREASURER
DEVELOPMENT REVIEW, INSPECTION AND APPLICATION/PROCESSING FEES**
(Includes all of chapter 2.05 along with limited TPCHD Fees)

Sections:

- 2.05.010 Applicability.**
- 2.05.020 Fee Refunds and Fee Exemptions.**
- 2.05.030 Planning and Public Works Department (PPW) Reproduction and Archive Retrieval Fees.**
- 2.05.035 Processing Fees.**
- 2.05.040 Planning and Public Works Fee Tables.**
- 2.05.045 Sign Permit Fees.**
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- 2.05.070 Land Use Violation Penalty Fee.**
- 2.05.080 Work Without an Issued Site Development Permit.**
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2.05.010 Applicability.

Fees in accordance with this chapter will be assessed for all development that requires review, inspection, and application/permit processing.

2.05.020 Fee Refunds and Fee Exemptions.

- A. Fee Refunds.** Application and permit review and inspection fees cannot be refunded unless one of the following three conditions exists:
 - 1. The application/permit was required by the County in error. These fees will be refunded at 100 percent; or
 - 2. The County review and inspection activities that the fee was created to cover have not begun and it has been 180 days or less from the date of application. When this is the case, these fees will be refunded at 90 percent. The remaining 10 percent of the fee will be utilized to cover the costs associated with application intake, initial administrative activities, and refund processing; or
 - 3. Appeal application fees shall be fully refundable to any appellant who successfully appeals a decision of an Administrative Official or the Environmental Official to the Hearing Examiner.

- B. Fee Exemptions.**
 - 1. Fees identified within this chapter may not be required when an action has been submitted by the Council
 - 2. The Executive may waive fees for a department or agency of Pierce County or an application filed in accordance with Chapter 11.05 of the Pierce County Code.
 - 3. Determinations of non-significance or final environmental impact statements which are required to be prepared and submitted by other local, State or federal quasi-public agencies, are exempt from payment of fees required pursuant to this Chapter. However, the costs of preparing, noticing, and distributing an environmental impact statement shall be borne by said other entity.
 - 4. Where there is an appeal of an administrative official's determination contained in a final enforcement order, the appeal fee may be waived if the applicant meets the criteria for indigent status in accordance with Washington Courts, GR 34.

5. When building, plumbing, fire and mechanical fees are exempted in accordance with PCC 17C.10.070 C., Natural Hazard Damages, all associated development and inspection fees required in accordance with this Chapter shall also be exempted or deferred. When the total amount of fees waived exceeds 1 percent of the budget of the Planning and Public Works Building and Development Fund (PBDF), the Department shall notify the Executive and prepare a supplemental budget request. All applications must be made in accordance with the provisions of PCC 17C.10.070 C., to include, but not be limited to:
 - a. Application for permits must be applied for within 180 days of the official disaster declaration.
 - b. Expansion is prohibited beyond the original building area.
 - c. Building owners with insurance coverage are required to pay all fees upon reimbursement by the insurance carrier.

2.05.030 Planning and Public Works Department (PPW) Reproduction and Archive Retrieval Fees.

Copies of reports, regulations, studies and miscellaneous documents shall be equal to the department's cost of reproduction.

2.05.035 Processing Fees.

- A. All credit card transactions and electronic checks (ACH) accepted/processed through PPW online shall include a \$10.00 processing fee required at the time of transaction.
- B. PPW will retain a portion of all collected bonds to cover the associated administrative cost for projects with bonded improvements when the applicant or owner fails to comply with approvals or licenses issued by PPW.
 1. For bonds up to and including \$500,000, 20 percent of the collected value of the bond shall be paid to PPW.
 2. For bonds in excess of \$500,000, 5 percent of the collected value of the bond shall be paid to PPW.

2.05.040 Planning and Public Works Fee Tables.

- A. The following fee tables include the fees that the Planning and Public Works Department will charge for project review, inspection, and application/permit processing. Review fees must be paid at the time of application or in accordance with the provisions of the Chapter. Inspection fees shall be paid prior to permit issuance or prior to performance of the inspection. Certain applications/permits (as noted in the fee schedules below) are paid by the hour. Any hourly fees shall be billed to the applicant and payment must be received prior to issuance of any development permits. The Planning and Public Works Department will not begin processing an application, begin review, or begin inspections until the applicable fees are paid. Other departments and agencies may have fees and/or applications that are also required, but are not included in this Chapter.

- B. When provided for in the fee tables, the F1 fee shall be required at time of application. The F2 fee shall be required prior to the scheduling of a hearing, issuance of an Administrative Decision, approval of a building permit, Written Order or Staff Report; in the case of a Comprehensive Plan amendment, within ten working days after the amendment is initiated by the County Council, or in the case of Tax Abatement Review, at the time the Resolution is forwarded to the County Council. The F3 fee shall be required for verification of compliance with Hearing Examiner's decision, Administrative Determination, Written Order, or Council Action. If an applicant fails to pay the required fee as specified by this chapter, staff will be unable to proceed with the review of an application(s), and this will result in the expiration and cancellation of an application(s). For Comprehensive Plan amendments, failure to pay the F2 fee within the specified time will result in the cancellation of the application.

Table 2.05.040-1. Use Permits

Review Type	Admin Use Permits	Conditional Use Permits/ Public Facility Use Permit	Planned Development District	Planned Unit Development	Non-Conforming Use	Rezone	Shoreline Management
SEPA Agricultural/SF-Duplex	\$675.00	\$675.00	\$675.00	\$675.00	\$675.00	\$675.00	\$675.00
SEPA Commercial/Industrial/Other	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00
Hearing Examiner Annual Review		\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		
Site Plan Review Duplex/Single Residence	\$725.00	\$725.00	\$725.00	\$725.00	\$725.00		\$725.00
Site Plan Review all other	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00
Staff Review							
Initial (F1)	\$2,430.00						
Admin Decision/Hearing (F2)	\$750.00						
Compliance with Decision (F3)	\$0.00						
One/Two Family Dwelling							
Initial (F1)		\$1,840.00	\$1,500.00	\$2,200.00	\$2,200.00		
Admin Decision/Hearing (F2)		\$1,500.00	\$1,200.00	\$1,725.00	\$1,725.00		
Compliance with Decision (F3)		\$350.00	\$400.00	\$460.00	\$460.00		
Plan – Commercial/ Industrial/ Plats/Other - 0-20 acres							
Initial (F1)		\$3,810.00	\$3,930.00	\$3,330.00	\$3,330.00	\$2,330.00	
Admin Decision/Hearing (F2)		\$3,050.00	\$2,800.00	\$2,400.00	\$2,400.00	\$1,800.00	
Compliance with Decision (F3)		\$750.00	\$690.00	\$600.00	\$600.00	\$450.00	
Plan - Commercial/ Industrial/ Plats/Other - 20.1 and greater acres							
Initial (F1)		\$4,730.00	\$5,360.00	\$4,730.00	\$4,730.00	\$2,890.00	
Admin Decision/Hearing (F2)		\$3,500.00	\$3,850.00	\$2,800.00	\$2,800.00	\$2,250.00	
Compliance with Decision (F3)		\$900.00	\$1,100.00	\$875.00	\$875.00	\$530.00	
Major Amendment to Approved Use							
Initial (F1)		\$2,800.00	\$2,500.00	\$2,930.00	\$2,930.00		\$2,130.00
Admin Decision/Hearing (F2)		\$2,090.00	\$1,850.00	\$2,400.00	\$2,400.00		\$1,300.00
Compliance with Decision (F3)		\$500.00	\$450.00	\$650.00	\$650.00		\$500.00
Minor Amendment to Approved Use	\$660.00	\$2,000.00	\$2,000.00	\$2,200.00	\$2,200.00		\$1,500.00

Table 2.05.040-1. Use Permits

Review Type	Admin Use Permits	Conditional Use Permits/ Public Facility Use Permit	Planned Development District	Planned Unit Development	Non-Conforming Use	Rezone	Shoreline Management
Exemption from Substantial Development Permit (bulkheads, docks, or as determined by the Director)							\$400.00
Exemption from Substantial Development Permit (All other actions)							\$200.00
Shoreline Substantial Development Permit Initial (F1) Admin Decision/Hearing (F2) Compliance with Decision (F3)							\$2,230.00 \$1,260.00 \$840.00
Shoreline Conditional Use Permit – Administrative Initial (F1) Admin Decision/Hearing (F2) Compliance with Decision (F3)							\$2,230.00 \$1,260.00 \$840.00
Shoreline Conditional Use Permit Initial (F1) Admin Decision/Hearing (F2) Compliance with Decision (F3)							\$2,630.00 \$1,600.00 \$900.00
Shoreline Variance Initial (F1) Admin Decision/Hearing (F2) Compliance with Decision (F3)							\$2,630.00 \$1,600.00 \$900.00
Major Amendment to Approved Use Initial (F1) Admin Decision/Hearing (F2) Compliance with Decision (F3)							\$2,130.00 \$1,300.00 \$500.00
Minor Amendment to Approved Use							\$1,500.00
Land Use Time Extension	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Sewer Land Use Review in Other Jurisdictions	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00

Table 2.05.040-2. Platting

Review Type	SEPA – Land Division Review Fee	Formal Plat Review Fee	Short Plat/ Large Lot Review Fee	Binding Site Plan Review Fee
Short Plat/Large lot 0-3 lots, and BSP Base Fee				
Initial (F1)	\$1,122.00		\$1,130.00	\$4,43.00
Admin Decision/Hearing (F2)	\$0.00		\$2,000.00	\$0.00
Compliance with Decision (F3)	\$0.00		\$0.00	\$480.00
Short Plat/Large lot greater than 3 lots				
Initial (F1)	\$1,122.00		\$1,530.00	
Admin Decision/Hearing (F2)	\$0.00		\$2,400.00	
Compliance with Decision (F3)	\$0.00		\$0.00	
Short Plat/Large Lots greater than 3 (per additional lot)			\$88.00/Lot	
Preliminary Plat 0 to 5 lots				
Initial (F1)	\$1,122.00	\$3,110.00		
Admin Decision/Hearing (F2)	\$0.00	\$2,700.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Preliminary Plat 6 to 10 lots				
Initial (F1)	\$1,150.00	\$3,430.00		
Admin Decision/Hearing (F2)	\$0.00	\$2,990.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Preliminary Plat 11 to 20 lots				
Initial (F1)	\$1,280.00	\$3,990.00		
Admin Decision/Hearing (F2)	\$0.00	\$3,500.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Preliminary Plat 21 to 50 lots				
Initial (F1)	\$1,730.00	\$4,100.00		
Admin Decision/Hearing (F2)	\$0.00	\$3,600.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Preliminary Plat 51 to 100 lots				
Initial (F1)	\$2,220.00	\$4,990.00		
Admin Decision/Hearing (F2)	\$0.00	\$4,400.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Preliminary Plat 101 to 200 lots				
Initial (F1)	\$2,300.00	\$6,200.00		
Admin Decision/Hearing (F2)	\$0.00	\$5,500.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Preliminary Plat 201 to 350 lots				
Initial (F1)	\$3,080.00	\$6,630.00		
Admin Decision/Hearing (F2)	\$0.00	\$5,900.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Preliminary Plat greater than 350 lots				
Initial (F1)	\$3,960.00	\$7,620.00		
Admin Decision/Hearing (F2)	\$0.00	\$6,800.00		
Compliance with Decision (F3)	\$0.00	\$0.00		
Phased Development		\$1,540.00		
Final Plat Base		\$3,960.00	\$3,000.00	
(per lot and tracts)		\$15.00		

Table 2.05.040-2. Platting				
Review Type	SEPA – Land Division Review Fee	Formal Plat Review Fee	Short Plat/ Large Lot Review Fee	Binding Site Plan Review Fee
Hearing Examiner Annual Reviews		\$2,000.00		
Site Plan Review		\$1,600.00	\$1,600.00	\$1,600.00
Major Amendment				
Initial (F1)		\$2,500.00		
Admin Decision/Hearing (F2)		\$2,500.00		
Compliance with Decision (F3)		\$0.00		
Minor Amendment		\$2,420.00	\$1,400.00	
Alteration		\$1,760.00	\$1,600.00	\$3,000.00
Alteration w/Hearing				
Initial (F1)		\$1,980.00		
Admin Decision/Hearing (F2)		\$1,800.00		
Compliance with Decision (F3)		\$0.00		
Sewer Preliminary Plat or Short Plat Review in Other Jurisdictions		\$225.00	\$225.00	
Sewer Review – Sewered Properties				
Final Subdivision		\$650.00 plus \$3.68/lot	\$650.00 plus \$3.68/lot	\$650.00 plus \$3.68/lot
Alteration, Amendment, Revision		\$470.00	\$470.00	\$470.00
Sewer Review – Non-Sewered Properties				
Final Subdivision		\$160.00	\$160.00	\$160.00
Alteration, Amendment, Revision		\$160.00	\$160.00	\$160.00

Table 2.05.040-3. Platting – Miscellaneous	
Review Type	Review Fee
Lot Combination – Sewered Property	\$700.00
Lot Combination – Non-Sewered Property	\$520.00
Boundary Line Adjustment - Sewered Property	\$2,180.00
Boundary Line Adjustment -Non-Sewered Property	\$1,900.00
Boundary Line Adjustment, Lot Combination In Other Jurisdiction, Sewered Property	\$375.00
Boundary Line Adjustment, Lot Combination In Other Jurisdiction, Non-Sewered Property	\$140.00
Preliminary Plat Extension Request	\$1,200.00
Legal Document Resubmittal	\$110.00

Table 2.05.040-4. Miscellaneous Inspection Fees	
Review Type	Review Fee
Accessory Element Inspection/Bond Release Inspection	\$600.00
Field Visit	\$330.00

**Table 2.05.040-5 Site Development Permit
Road, Alley, Shared Access and Associated Storm Drainage Construction**

Review Type	Review Fee	Resubmittal Fee	Inspection Fee (Annual)	Monitoring Fee (Annual)
Public Road, Construction and Offsite Improvement	\$1,760.00 +\$3.20/LF	\$0.80/LF	\$2.70/LF	\$420.00 +\$0.05/LF
Private Road, Shared Access and Alley Construction	\$1,760.00 +\$2.80/LF	\$0.80/LF	\$2.70/LF	\$420.00 +\$0.05/LF
Minor Improvement in Existing County Right-of-way	\$840.00		\$600.00	
Traffic Signal	\$2,210.00		\$2,235.00	
Revision to Approved Plan - Minor	\$360.00			
Revision to Approved Plan - Major	\$930.00			
Legal Document Resubmittal	\$110.00			
Change Order	\$170.00			
Permit Extension	25%			

**Table 2.05.040-6. Site Development Permit
Commercial, Industrial, Parking, Access, New and Replaced Hard Surfacing,
and Associated Storm Drainage Construction**

Review Type	Review Fee	Resubmittal Fee	Inspection Fee (Annual)	Monitoring Fee (Annual)
Basic Abbreviated Plan	\$195.00	\$110.00	\$400.00	
Advanced Abbreviated Plan	\$1,100.00	\$220.00	\$700.00	\$450.00
Drainage Control Plan (5000-10,000 sq. ft.)	\$2,210.00	\$460.00	\$1,100.00	\$650.00
Drainage Control Plan (10,001-25,000 sq. ft.)	\$2,900.00	\$650.00	\$1,700.00	\$770.00
Drainage Control Plan (25,001-50,000 sq. ft.)	\$4,000.00	\$780.00	\$2,500.00	\$1,025.00
Drainage Control Plan (50,001-150,000 sq. ft.)	\$5,000.00	\$960.00	\$4,000.00	\$1,560.00
Drainage Control Plan (150,001-300,000 sq. ft.)	\$6,100.00	\$1,300.00	\$5,000.00	\$1,700.00
Drainage Control Plan (300,001-600,000 sq. ft.)	\$7,200.00	\$1,500.00	\$7,100.00	\$2,200.00
Drainage Control Plan (greater than 600,001 sq. ft.)	\$8,500.00	\$1,650.00	\$9,200.00	\$2,900.00
Revision to Approved Plan - Minor	\$440.00			
Revision to Approved Plan - Major	\$1,025.00			
Legal Document Resubmittal	\$110.00			
Change Order	\$170.00			
Permit Extension	25%			

**Table 2.05.040-7. Site Development Permit
Grading, Clearing, Mining, and Associated Storm Drainage**

Review Type	Review Fee	Resubmittal Fee	Inspection Fee (Annual)	Monitoring Fee (Annual)
Basic Abbreviated Plan	\$195.00	\$110.00	\$400.00	
Advanced Abbreviated Plan	\$1,100.00	\$220.00	\$770.00	\$255.00 +\$70.00/AC
Drainage Control Plan 0-999 cubic yards	\$2,300.00	\$315.00	\$1,200.00	\$255.00 +\$70.00/AC
Drainage Control Plan 1000-4,999 cubic yards	\$2,450.00	\$550.00	\$1,500.00	\$255.00 +\$70.00/AC
Drainage Control Plan 5,000-49,999 cubic yards	\$2,700.00	\$600.00	\$1,760.00	\$255.00 +\$70.00/AC
Drainage Control Plan 50,000-99,999 cubic yards	\$2,900.00	\$600.00	\$2,280.00	\$255.00 +\$70.00/AC
Drainage Control Plan 100,000-499,999 cubic yards	\$3,100.00	\$600.00	\$2,640.00	\$255.00 +\$70.00/AC
Drainage Control Plan 500,000 or greater cubic yards	\$3,400.00	\$800.00	\$3,120.00	\$255.00 +\$70.00/AC
Revision to Approved Plan - Minor	\$440.00			
Revision to Approved Plan - Major	\$1,025.00			
Legal Document Resubmittal	\$110.00			
Change Order	\$170.00			
Permit Extension	25%			

Table 2.05.040-8. Engineering – Other

Review Type	Review and/or Inspection Fee
Gate Construction Permit – Non-Residential	\$870.00
Driveway Approach Permit – Non-Residential	\$330.00
Miscellaneous Inspections and Re-inspections – Non-Residential	\$240.00
Engineering Review of Commercial/Industrial Building Permit	\$250.00
Engineering Deviation/Variance – Administrative and Public Hearing – Single Request	\$1,200.00
Engineering Deviation/Variance – Administrative and Public Hearing – Multiple on Same Project	\$1,600.00

Table 2.05.040-9. Single Family, Duplex, Agricultural

Review Type	Review and/or Inspection Fee
Planning Fees	
Building Permit (Planning Review)	\$265.00
Demolition Permit (Planning Review)	\$95.00
Accessory Dwelling Unit	\$420.00
Variance Land Use	\$1,870.00
Variance Land Use – Administrative Review	\$1,300.00
Renewal of Temporary Dwelling Unit Residential	\$115.00
Site Plan Review by the Planning Director	\$725.00

Table 2.05.040-9. Single Family, Duplex, Agricultural

Review Type	Review and/or Inspection Fee
Temporary Use Permit	\$200.00
Verification of Nonconforming Use	\$2,500.00
Conditional Use Permit	
Initial (F1)	\$1,840.00
Admin Decision/Hearing (F2)	\$1,500.00
Compliance with Decision (F3)	\$350.00
Accessory Element Inspection/Bond Release Inspection	\$880.00
Development Engineering Fees	
Driveway Approach Permit	\$200.00
Basic Abbreviated Plan	\$570.00
Advanced Abbreviated Plan - Plat Lot in Subdivision	\$635.00
Advanced Abbreviated Plan - Lot of Record	\$990.00
Drainage Control Plan	\$1,900.00
Revision to Approved Plan	25%
Gate Construction Permit	\$180.00
Permit or Application Extensions	25%
Site Development Inspection Excluding Storm Drainage	\$525.00
Storm Drainage Inspection	\$230.00
Miscellaneous Inspections	\$240.00
Re-Inspections	\$215.00
Flood Study - Coastal	\$1,000.00
Flood Boundary Delineation Survey	\$360.00
Flood Study – Riverine	\$2,070.00
FEMA Floodplain Elevation Certificate	\$470.00
Geological Assessment – Letter	\$245.00
Geological Assessment - Evaluation	\$440.00
Geological Assessment - Report	\$1,000.00
Building Sewer Plan Review (Base Fee)	\$60.00
With Private Pump Station and Force Main – New or Re-Design	Add \$860.00
With Private Pump Station and Force Main – Pre-Approved Design	Add \$18.00
With New Sewer Tap	Add \$18.00
With New/Revised Easement	\$250.00
Building Sewer Inspection (Base Fee)	\$110.00
With Private Pump Station and Force Main – New or Re-Design	Add \$105.00
With Private Pump Station and Force Main – Pre-Approved Design	Add \$105.00
With New Sewer Tap	Add \$760.00

**Table 2.05.040-10. Critical Areas - Environmental Constraints
Flood, Landslide, Seismic, Mine, Erosion Hazards, Volcanic, Aquifer Recharge,
and Wellhead Protection Area**

Review Type	Review Fee
Flood Study - Coastal	\$1,000.00
Flood Study – Riverine	\$2,300.00
Flood Boundary Delineation Survey	\$360.00
FEMA Floodplain Elevation Certificate – Non-Residential	\$470.00
Geological Assessment – Letter	\$245.00
Geological Assessment – Evaluation	\$440.00
Geological Assessment – Report	\$1,000.00
Reasonable Use Exception	\$2,760.00
Critical Area Variance	\$1,750.00

**Table 2.05.040-11A. SF/AG Critical Areas – Environmental Constraints
Wetlands, Fish and Wildlife Species, and Habitat Conservation Areas**

Review Type	County Biologist		Private Consultant	
	Base Fee (0-1 acre)	Per Acre Fee (Greater than 1 acre)	Base Fee	Resubmittal Fee
Categorization/Delineation/Non-Compensatory Mitigation Plan	\$1,700.00	\$160.00	\$1,600.00	\$110.00
Wetland Delineation Report	\$1,230.00	\$150.00	\$1,125.00	\$80.00
Compensatory Mitigation Plan Review			\$1,540.00	\$165.00
Non-Compensatory Mitigation Plan	\$1,450.00	\$95.00	\$1,100.00	\$90.00
Single-Family Wetland Certification			\$375.00	
Monitoring Report Review			\$500.00	
Habitat Assessment Field Review	\$915.00	\$45.00		
Habitat Assessment Letter Review			\$760.00	\$80.00
Habitat Assessment Study Review			\$1,000.00	\$80.00
Habitat Assessment Report Review			\$1,250.00	\$90.00
Hazard Tree Report Review in Critical Area			\$635.00	\$80.00
Verification, Wetland or Water Type	\$850.00	\$110.00	\$750.00	\$80.00
Variance	\$2,640.00			
Reasonable Use Exception	\$2,400.00			

Table 2.05.040-11B. General Critical Areas – Environmental Constraints Wetlands, Fish and Wildlife Species, and Habitat Conservation Areas				
General-Plats and Commercial		County Biologist		Private Consultant
Review Type	Base Fee (0-1 acre)	Per Acre Fee (Greater than 1 acre)	Base Fee	Resubmittal Fee
Analysis Report			\$1,825.00	\$355.00
Compensatory Mitigation Plan Review			\$2,060.00	\$460.00
Non-Compensatory Mitigation Plan			\$1,300.00	\$220.00
Monitoring Report Review			\$550.00	\$80.00
Habitat Assessment Letter Review			\$800.00	\$80.00
Habitat Assessment Study Review			\$1,155.00	\$210.00
Habitat Assessment Report Review			\$1,275.00	\$265.00
Hazard Tree Report Review in Critical Area			\$700.00	\$80.00
Verification, Wetland or Water Type	\$850.00	\$110.00	\$760.00	\$165.00
Variance	\$2,640.00			
Reasonable Use Exception	\$2,640.00			

Table 2.05.040-12. Forest Practices	
Review Type	Review Fee
Class IV General Permit	\$1,100.00
SEPA Review Class IV General Forest Practice Permit	\$1,490.00
Conversion Option Harvest Plan (COHP)	\$1,395.00
Reforestation Inspection/Bond Release	\$475.00
Request for Removal of Moratorium	\$3,500.00
Verification of Development Moratorium (Office)	\$170.00
Verification of Development Moratorium (Field)	\$540.00
Request for SF Dwelling Exception	\$960.00
Danger/Hazard Tree Removal in Open Space/NBA	\$350.00

Table 2.05.040-13. SEPA	
Review Type	Review Fee
SEPA Agricultural/SF-Duplex (This was supposed to be fixed to match the one in the Land Use Table – it wasn't which one are we using?)	\$740.00
SEPA Commercial/Industrial/Other	\$1,900.00
SEPA Public Project (\leq 1 acre) Base Fee	\$600.00
SEPA Public Projects per Acre Fee	\$120.00
SEPA Public Project Abbreviated Review	\$330.00
Environmental Impact Statement	\$8,030.00
Environmental Impact Statement Hourly Rate After 55 Hours	\$145.00
SEPA Addendum	\$660.00
Table 2.05.040-14. Engineering Studies	

Review Type	Review Fee
Conceptual Drainage Plan Review	\$990.00
Traffic Impact Analysis 25-44 peak hour trips	\$825.00
Traffic Impact Analysis Greater than 44 peak hour trips \$/Peak Hour Trip	\$21.00
Traffic Impact Analysis Greater than 44 peak hour trips Base Fee	\$825.00
Traffic Impact Analysis – Access Only	\$825.00

Table 2.05.040-15. Miscellaneous Decisions, Determinations, And Fees	
Review Type	Review Fee
Administrative Appeal of Short Plat/Large Lot	\$2,520.00
Appeal of Administrative/Environmental Official Decision	\$3,360.00
Appeal of Administrative/Environmental Official Decision – Enforcement Only	\$250.00
Certification Letter (Zoning & SEPA Emergency/Categorical Exemption)	\$135.00
Commercial/Industrial Building Permit (Planning Review)	\$620.00
Commercial/Industrial Demolition Permit (Planning Review)	\$90.00
Comprehensive Plan Amendment	
Initial (F1)	\$500.00
County Council Initiated (F2)	\$2,500.00
Development Agreement – Project	\$4,500.00
Development Agreement – Non-Project	\$4,500.00
Development Agreement, Amendment/Revision	\$1,500.00
Director Decision Classification-Unlisted Use	\$700.00
Director Decision Code Interpretation/Other Determination	\$1,450.00
Expedited Review – at Discretion of Director	\$140.00/hour
Expedited/Off-Hours Inspection – at Discretion of Director	\$140.00/hour
Fish and Wildlife and Wetland Specialists, Qualification Review	\$85.00
Hearing Examiner Reconsideration Request	\$950.00
Innocent Purchaser – Land Division	\$830.00
Master Plan, 5 Year Update	\$2,800.00
Minor Amendment to Unlisted Use Permit	\$970.00
Modification to an Application	\$1,120.00
Non-Conforming Use, Confirmation	\$1,980.00
Relinquishment of Land Use/Plat	\$170.00
Revocation of Land Use/Plat	\$5,550.00
Site Specific Information Letter	\$610.00
Site Specific Sewer Information Letter	
Existing Single-Family Residence or Duplex	\$60.00
Existing Apartments, Condos, Mobil Home Park or Commercial Buildings	\$120.00
Proposed Residential or Commercial Developments	\$180.00
Subdivision Code Exempt Division	\$80.00
Tax Abatement Review	
Initial (F1)	\$800.00
Admin Decision/Hearing (F2)	\$1,850.00
Compliance with Decision (F3)	\$350.00
Tax Abatement, Annual Monitoring	\$120.00
Transfer of Development Rights (TDR), Qualification of Sending Site	\$620.00

Table 2.05.040-15. Miscellaneous Decisions, Determinations, And Fees	
Review Type	Review Fee
TDR, Reassessment of Sending Site	\$280.00
Temporary Use Permit	\$200.00
Temporary Use Permit Event	\$1,250.00
Temporary Use Permit Event Renewal	\$625.00
Temporary Use Permit Event – for Non-Profit Community-Based Events	\$250.00
Temporary Use Permit Event Renewal – for Non-Profit Community-Based Events	\$100.00
Variance Commercial/Industrial	\$2,050.00
Variance Commercial/Industrial – Administrative Review	\$1,375.00
Zoning Review for Liquor or Business License	\$160.00

Table 2.05.040-16. Customer Meetings And Assistance	
Review Type	Review – Meeting Fees
Project Meetings (Exceeding More Than 2 Per Project Per Year)	\$480.00
Customer Information Meeting (per staff attending)	\$100.00
Site Plan Assistance and Preparation Help Meeting	\$110.00

Table 2.05.040-17. Sewer Applications	
Review Type	Review and/or Inspection Fee
Commercial Building Sewer Plan Review (Base Fee)	\$65.00
With New / Revised Private Pump Station and Force Main	Add \$1,800.00
With New Sewer Tap	Add \$130.00
With New Grease Interceptor	Add \$1,745.00
With New Oil-Water Separator	Add \$1,900.00
With New Miscellaneous Pretreatment Device	Add \$1,800.00
With New/Revised Easement	\$250.00
Commercial Building Sewer Inspection (Base Fee)	\$175.00
With New / Revised Private Pump Station and Force Main	Add \$1,010.00
With New Sewer Tap	Add \$820.00
With New Grease Interceptor	Add \$360.00
With New Oil-Water Separator	Add \$370.00
With New Miscellaneous Pretreatment Device	Add \$370.00
Sewer Re-Inspection	\$240.00

Table 2.05.040-17. Sewer Applications	
Review Type	Review and/or Inspection Fee
Sewer Line Extension Plan Review (Base Fee)	\$3,650.00
With Gravity Sewer Main	Add \$1.15/LF of gravity main
With Public Pump Station	Add \$2,200.00 plus \$0.92/LF of force main
With Private Pump Station	Add \$270.00 plus \$0.39/LF of force main
With Low-Pressure System	Add \$560.00 plus \$0.56/LF of low-pressure main
With Latecomer Agreement	Add \$780.00
Sewer Line Extension Inspection (Base Fee)	\$3,070.00
With Gravity Sewer Main	Add \$1.26/LF of gravity main
With Public Pump Station	Add \$10,000.00 plus \$3.49/LF of force main
With Private Pump Station	Add \$260.00 plus \$0.29/LF of force main
With Low-Pressure System	Add \$375.00 plus \$0.38/LF of low-pressure main
Insignificant Industrial User Review	\$130.00
Minor Industrial User (Base Fee)	\$630.00
With New / Revised Accidental Spill Prevention Plan	Add \$400.00
Significant Industrial User (Base Fee)	\$1,120.00
With New / Revised Accidental Spill Prevention Plan	Add \$400.00
With New / Revised Industrial Wastewater Discharge Permit	Add \$1,800.00
Waiver Request Review	\$90.00
Water Sub-Metering Plan Review	\$565.00

Exempt Well Administrative Fee	
Review Type	Review Fee
WA State Department of Ecology	\$350.00
Pierce County	\$150.00

Tacoma-Pierce County Health Department On-site Sewage, Individual Well and Water Resources 2019 Fee Schedule can be found at the end of the Fee Handout on Page 22 and 23.

- C. The following are rules for application of the fees contained in the above Tables:
1. **Notes for the Use Permit Table:**
 - a. Only 50 percent of the F1 and F2 Planned Development District (PDD) application fee shall be paid when a PDD application is submitted in conjunction with a Formal Plat. The F3 PDD fee shall not be required.
 - b. In determining the fees for a project reviewed under Title 20 PCC that requires a Substantial Development Permit and other shoreline applications, to include any combination of Shoreline Substantial Development Permit, Shoreline Conditional Use Permit, Shoreline Variance, or Shoreline Expansion of Nonconforming Use Permit, the Substantial Development Permit fee shall be determined by the itemized project cost estimate of fair market value of all shoreline activity consistent with the calculations for Shoreline Substantial Development Permit, and 50 percent of the fee(s) for all other required shoreline applications.
 - c. In determining the fees for a project reviewed under Title 18S PCC that require multiple shoreline applications, to include any combination of Shoreline Substantial Development Permit, Shoreline Conditional Use Permit, or Shoreline Variance, the highest application fee shall be paid at 100 percent and 50 percent of the fee(s) for all other required shoreline applications.
 2. **Notes for Site Development Permit Tables:**
 - a. The Monitoring Fee identified in Tables 2.05.040-5, 2.05.040-6, and 2.05.040-7 is an annual fee that covers the cost of monitoring and enforcement actions for site development projects between the time of final inspection approval and the release of any and all financial guarantees associated with the project. This fee must be paid prior to final inspection approval. This fee will be charged each year until the performance monitoring phase is completed.
 - b. Site Development Permit review and inspection fees for road, shared access, and alley construction are measured along the centerline of the road, shared access, and alleys. The measurement is from center of intersection to center of intersection, or from center of intersection to end of cul-de-sac, or from center of intersection to end of road, shared access, or alley.
 - c. For a commercial or industrial Site Development Permit, the per square foot charge is based on the total square footage of buildings, parking, access ways, concrete, asphalt and other impervious surfaces, as well as the total square footage man-made “hard” pervious surfaces (pervious asphalt, pervious concrete, etc.).
 - d. The Review Fee identified in Tables 2.05.040-5, 2.05.040-6, and 2.05.040-7 must be paid at the time of application. The Review fee covers two reviews (initial submittal and one resubmittal).
 - e. The Resubmittal Fee identified in Tables 2.05.040-5, 2.05.040-6, and 2.05.040-7 must be paid prior to the third review (second resubmittal), and for each review (resubmittal) thereafter.
 - f. For surface mine projects, the fees in Table 2.05.040-7 shall be based on the amount of grading and/or clearing that is necessary for construction of the site access, site storm water facilities, vehicle parking, etc. The fee amount shall not be based on/include the cubic yards associated with the material being mined.
 - g. Permit Extensions for Site Development Permits will be charged 25 percent of the original application fee for all Site Development Permits applied for prior to February 1, 2012, and for all other Site Development Permits without annual inspection fees.

- h. The review fee for Public Road and the review fee for Offsite Public Road Improvements contained in Table 2.05.040-5 each include a \$0.40/LF charge for the Public Works and Utilities Department. This fee covers the cost of installing any signage related to the project.
 - i. The fee for “Minor Work in Existing County Right-of-Way” is for work such as shoulder widening/improvement, addition of sidewalks/pathways, culvert relocation/installation, but turnout construction, ditch relocation/modification, etc.
3. **Notes for Inspection on Site Development Permit Tables:**
- a. The Inspection Fee identified is an annual fee that covers the cost of inspection for site development projects between the time of permit issuance and final inspection approval. This fee must be paid prior to issuance of the permit. This fee will be charged each year until the final inspection approval is obtained. In the event that the department decides that a project does not need a full additional year of construction inspection, the department has the discretion to charge the annual inspection fee in 3-month increments.
 - b. Three field change order requests are included in the inspection portion of the cost of the Site Development Permit. The “Change Order Fee” will be charged on the fourth change order request and again on every change order request thereafter.
4. **Notes for All Other Inspection Fees:**
- a. Accessory Element Inspection Fee/Bond Release Inspection identified in Table 2.05.040-4 covers the cost of two inspections. If more than two inspections are required, an additional fee shall be charged for each additional two inspections.
 - b. Re-inspection fees will be charged when an applicant has not made a reasonable attempt to prepare for inspection, or for the third and each subsequent failing inspection of the same type at a given request.
 - c. A miscellaneous inspection fee will be charged when the County agrees to perform a site visit that is not currently covered by another application or permit.
5. **Notes for Critical Area – Environmental Constraints Tables:**
- a. When an application requires both a Critical Fish and Wildlife Review and a Wetland Review, only one combined review fee equal to the full amount of the larger fee plus one-half the amount of the smaller fee shall be required.
 - b. When an application is submitted to “Verify the Absence of a Wetland” on a property, and wetlands are found, the applicant must apply for wetland delineation. In this instance only, the delineation fee will reflect the difference between the verification fee paid and the full delineation fee. If there are impacts to a wetland or buffer, a mitigation plan application must also be submitted.
 - c. If the Department requires an environmental assessment and a wetland application for a proposal solely because the proposal is located on lands covered by water and is not, therefore, categorically exempt from SEPA pursuant to WAC 197-11-800, the department will not charge an environmental assessment fee.
 - d. Reasonable use exception requests for a project that involve multiple critical areas shall be charged as follows:
 - (1) Table 2.05.040-10 – Reasonable Use Exception: When an applicant intends to pursue a reasonable use exception for any number/combination of the critical areas listed in Table 2.05.040-10, only one fee will be charged.
 - (2) Tables 2.05.040-11A or -11B – Reasonable Use Exception: When an applicant intends to pursue a reasonable use exception for any

number/combination of the critical areas listed in Table 2.05.040-11A or -11B, only one fee will be charged.

(3) Tables 2.05.040-10 and 2.05.040-11A or -11B – Reasonable Use Exception: When an applicant intends to pursue a reasonable use exception for any number/combination of the critical areas listed in Tables 2.05.040-10 and 2.05.040-11A or -11B for a project, the total review fees may be adjusted as follows: Total fee = highest reasonable use exception fee + 50 percent of the lower reasonable use exception fee.

e. When multiple geological assessments (reports or evaluations) are required for a project, the total review fees may be adjusted as follows: Total fee = geological assessment with the highest fee + 50 percent of the fee for each subsequent geological assessment. For example: (Landslide Hazard Geological Assessment – Report \$1,115.00) + Shoreline Hazard Geological Assessment – Evaluation \$490.00 x 50 percent) = \$1,360.00 = Total Fee.

f. The Resubmittal Fee must be paid prior to the third review (second resubmittal), and for each review (resubmittal) thereafter.

6. Notes for Sewer Permit Reviews and Inspections:

a. The applicant shall pay the applicable sewer permit Plan Review and/or Inspection fees listed in Tables 2.05.040-1 through 2.05.040-17 to offset all Department costs associated with the permitting, administration, plan review, construction, and/or inspection of any proposed sewer facilities. Upon review of the sewer service permit application, the Department may require Plan Review and/or Inspection fees to be paid on a time and materials basis as prescribed in subsection 7. below in lieu of those permit Plan Review and/or Inspection fees listed in Tables 2.05.040-1 through 2.05.040-17.

b. The fee for a time extension on a sewer application (prior to issuance) shall be 25 percent of the original review fee.

c. The fee for a time extension on an issued sewer permit shall be 25 percent of the original inspection fee.

d. Other Sewer Fees. Administrative processing costs incurred by the Department for items not related to plan review and inspection as outlined herein shall be paid in full prior to the Department granting final approval of the applicant's submittal. A non-refundable \$50.00 deposit must accompany each separate submittal. The deposit shall be credited against the final Department costs as prescribed in PCC 2.05.040 C.7. If the applicant elects not to have the Department complete the processing of the item submitted, the applicant shall still be responsible for reimbursing the Department for all expenses incurred. The Department shall withhold granting approval of the applicant's submittal until all costs have been paid in full. Administrative processing costs shall include, but are not limited to, the following items:

(1) Preparation of easements and/or legal descriptions; and

(2) Processing of basin plans, updates and amendments thereto;

e. For platting related applications that are charged under Tables 2.05.040-2 and 2.05.040-3, an additional \$100.00 fee will be added for those projects that are located in a utility local improvement district (ULID) to cover the additional sewer review expense associated with a ULID.

7. **Sewer Time and Materials Charges Notes:**
- a. Sewer Plan review and/or inspection fees may be paid on a time and materials basis in lieu of the fees listed in Tables 2.05.040-1 through 2.05.040-17.
 - (1) Applicants/owners shall pay plan review and/or inspection fees on a time and materials basis when required to do so by the Department or when requested by the applicant/owner of sewer service or sewer line extension permit applications. Applicant/owner requests to use time and materials based fees shall be made in writing at time of application, shall be irrevocable, and shall include the submittal of an administration fee of \$250.00 and a non-refundable deposit of \$50.00. When use of time and materials based fees is required by the Department, the administration fee shall be waived and only the \$50.00 non-refundable deposit shall be charged at time of application. The non-refundable deposit shall be credited against the final County costs as outlined below, provided the final cost exceeds the amount of the non-refundable deposit.
 - (2) Time and materials charges for plan review and inspection fee shall provide for all costs of service performed or paid for by the Department including, but not limited to, planning, engineering review of plans, legal services, inspection of construction, and all other technical and administrative services provided relative to extensions to the existing public sewer system.
 - (3) The Department's costs incurred during the duration of the project from plan review through completion of construction will be based on time, equipment, and material utilized. Department personnel and equipment time rates will be in accordance with the latest established County weighted rates inclusive of overhead costs. Material costs will be based on the actual costs of materials plus 15 percent.
 - (4) The Department will keep an accurate accounting of costs incurred. Should the total Department costs exceed the amount of the non-refundable fee, the owner/applicant must pay the additional fees within 30 days following billing by the Department and prior to the Department granting final approval of the sewer facilities. Failure to do so will result in the Department filing a lien against the subject property for the unpaid balance. The processing of the lien will be in the manner outlined in PCC 13.13.045.
 - (5) The Department shall provide an annual report to the Pierce County Council which identifies those applications that were processed on a time and materials basis in the preceding 12 months, the total time and material fees for each application, and an estimate of the fee for each application using the flat fee structure listed in Tables 2.05.040-1 through 2.05.040-17.
 - b. **Time and Material Rate Adjustments.** Time and materials charges, which are tied to direct costs such as labor, equipment, and materials, shall be adjusted accordingly as those costs increase or decrease over time.
8. **Lien Administrative Fee for Deferred Connection Charges.** At the time of application for a sewer service permit, any owner/seller of property requesting a voluntary contractual lien for the deferral of the payment of all connection charges as provided in PCC 13.04.075 shall pay a non-refundable fee, the amount of which shall be determined by the Director, to cover all administrative costs incurred by the Department including, but not limited to, the costs for Department staff to process the voluntary contractual lien document, provided that this fee shall not exceed

\$250.00 unless otherwise approved by the Pierce County Council through ordinance. This fee shall be waived whenever a fee for the deferral of impact fees is collected pursuant to PCC 4A.10.080. In addition, the owner/seller shall pay the filing fees for the recording and release of the voluntary contractual lien.

9. Exceptions, Additional Charges and Miscellaneous Notes:

- a. If an applicant re-applies for an expired use permit or platting application, only 50 percent of the review fee shall be charged when:
 - (1) The new application is applied for within six months of the application expiration date, and
 - (2) The applicable regulations have not been amended and are the same as the regulations at the time of the original application.
- b. Applications that are required as a result of a violation of the Development Regulations must pay all three fees, F1, F2 and F3, at time of application.
- c. If an applicant/agent requests an Advisory Commission Meeting or Public Hearing before the Hearing Examiner to be rescheduled and the County has already provided notice for the meeting and/or hearing in accordance with the Pierce County Code, there shall be a new fee of 20 percent of the original land use or appeal application fee to accommodate the required re-advertising. In no case shall this fee be less than \$200.00 or more than \$1,000.00. This provision does not change or extend the expiration of an application or any approval. Actions before the Advisory Commission or Hearing examiner that stem from a violation are not eligible for this provision unless approved by the Director.
- d. If the application(s) identified during customer information meeting are filed within one year of the conference or meeting date, the fees paid shall be credited on the application(s).
- e. The first two reviews of a legal document are included in the review portion of the cost of a development permit. The "Legal Document Resubmittal Fee" will be charged on the third and again on every subsequent review.
- f. Comprehensive plan amendment application fees (F1 and F2 fees) applicable to amendment proposals located within an existing urban growth area that proposes to affiliate Potential Annexation Areas (PAAs) with a city or town shall be discounted 50 percent.

2.05.045 Sign Permit Fees.

Fees for sign permits shall be based upon the total valuation of the sign in accordance with Table No. 3-A of the Uniform Building Code.

2.05.050 Non-Performance by Consultant.

If in the opinion of the Director, numerous errors are found to exist in the proposed land division, land use application, site development application, critical area application, or other application type, and these errors result solely from the poor or low quality work of the professional consultant (engineer, land surveyor, geologist, biologist, etc.), a 25 percent increase in the review fee imposed by this chapter may be imposed. This fee may be charged for each resubmittal if the poor or low quality work continues.

2.05.070 Land Use Violation Penalty Fee.

A 25 percent increase in the development fee imposed by this Chapter shall be charged when violations are discovered by staff associated with the normal processing of a land use application.

2.05.080 Work Without an Issued Site Development Permit.

A 25 percent increase in the site development application fee will be charged whenever site work, for which a permit is required, is initiated on a site prior to obtaining the necessary permit.

2.05.090 Assessor-Treasurer Fees.

- A. Review of Final Short Plats, Final Large Lots and Boundary Line Revisions (includes original review and one resubmittal to correct errors)..... \$90.00
- B. Resubmittal for Review of Final Short Plats, Final Large Lots, and Boundary Line Revisions (fee is charged for second resubmittal and each resubmittal thereafter required to correct errors)..... \$90.00
- C. Review of Formal Plats, Binding Site Plans, and Condominiums (includes original review and one resubmittal to correct errors)..... \$185.00
- D. Resubmittal for the Review of Formal Plats, Binding Site Plans and Condominiums (fee is charged for second resubmittal and each resubmittal thereafter required to correct errors)..... \$185.00

Note:

This handout is for reference only. If questions arise as to how or when a fee should apply, refer to the Pierce County Code.

On-Site Sewage, Individual Well and Water Resources 2019 Fees



Design Application	Fee
Design Single Family Residential ¹	\$605
Design Single Family Residential ¹ (with additional residence)	\$785
Design Multi-family Residential ¹	\$305
Per Unit.....	\$155
Design Commercial/School, per system (less than 1000 gallons/day) ¹	\$660
Design Commercial/School, per system (1000+ gallons/day) ¹	\$990
Design Community System, per system ¹	\$1,025
Design Individual Connection to Community System.....	\$270
Design Renewal of Site Approval.....	\$280
High Winter Water Table Review—minimum 4 hours ²	\$660
OSS Waiver/Variance Review—minimum 1 hour ²	\$165
Redesign.....	\$180
Re-Submittal.....	\$170
Re-Inspection.....	\$185
Remodel—Residential Office Review.....	\$180
Remodel—Residential Field Visit.....	\$335
Remodel—Commercial Office Review.....	\$265
Remodel—Commercial Field Visit.....	\$430
Repair—Septic/Pump Tank Replacement.....	\$305
Repair—Partial.....	\$305
Report of System Status—90-day Conditional Issuance.....	\$330
Report of System Status—Real Estate Transaction ³	\$265/80
Report of System Status—Request for Exemption.....	\$85
Second Review—minimum 2 hours ²	\$330

Individual Well: Siting & Permitting	Fee
Well Site Inspection and Construction ⁶	\$660/410
Well Inspection (existing individual, ADU or Plat) ⁶	\$330/170
Well Decommissioning.....	\$330
Well Construction Only.....	\$330
Well Water Treatment Plan Review.....	\$330
Renewal of expired well site application.....	\$170
Well Waiver/Variance Review, when accompanying an individual well application—minimum 3 hour ²	\$495
Well Waiver/Variance Review—minimum 3 hours.....	\$495

Operation & Maintenance (O&M) Reports	Fee
Septic Tank Pumping or Inspection report entered in OnlineRME ⁵	\$40
Late Reporting Fee in Online RME, per activity.....	100% of original fee

Permits	Fee
Installation Permit.....	\$310
Installation Permit (damaged or malfunctioning tank replacement only).....	\$90
Installation Permit (partial repair).....	\$310
Septic Tank Decommissioning Cert. (No fee with an active on-site application) ...	\$170
Temporary Use Permit.....	\$170

Platting/Subdivision Review	Fee
Binding Site Plan.....	\$330
Boundary Line Adjustment.....	\$330
Planned Development District.....	\$330
Plat Alteration.....	\$330
Plat Amendment Septic—Major.....	\$500
Plat Amendment Septic—Minor.....	\$255
Plat Amendment Sewer—Major.....	\$165
Plat Amendment Sewer—Minor.....	\$165
Plat Extension.....	\$250
Plat Final Review.....	\$265
Plat Preliminary on Public Water/Public Sewer.....	\$330
Plat Preliminary Review (with septic system) - minimum 3.5 hours ²	\$585
Plus each lot/pad.....	\$110
Plat Re-submittal.....	\$250

Certified Professionals	Fee
Civil Penalty for Failure to Comply with Certification Requirements (includes cost of investigation) ^{2, 4}	\$280/555
Designer Professional Engineer Mailing List ⁷	\$50
Homeowner Examination ⁷	\$205
Installer Certification ⁷	\$240
Installation Firm Certification ⁷	\$400
Management Entity Certification.....	\$495
O&M Firm Certification (no pumping) ⁷	\$170
O&M Specialist & Technician Certification ⁷	\$240
Pumping Firm Certification ⁷	\$620
Each septage truck or above ground tank inspected by Health Dept. ⁸	\$90
Off-Site Septage Truck Inspection, minimum 2 hours for travel time only ^{2,8}	\$330
Non-Septage Hauler Certification.....	\$170
Late Certification Renewal (Firm/Installer/Technician/Specialist).....	\$125
Each additional application packet will be charged a late fee (Installer/Technician/Specialist).....	\$30

On-Site Sewage, Individual Well and Water Resources 2019 Fees



Group A	Fee
Sanitary Survey—minimum 5.5 hours ²	\$1,095
Sanitary Survey—Reduced Fee ⁹	\$630
Small Water System Management Program Guide	\$383
Well Construction Only	\$345
Well Inspection (existing well)	\$365
Well Site Inspection and Construction	\$685

Group B	Fee
New Water System—minimum 8 hours ²	\$1,320
Existing/Non-expanding Water System—minimum 4 hours ²	\$760
Expanding/Improvement Water System—minimum 3 hours ²	\$818
Sanitary Survey—minimum 3.5 hours ²	\$635
Operator Certification (initial)	\$60
Operator Certification (three-year renewal)	\$35
Plan Modification/System Update (office)	\$99
Plan Modification/System Update (field)	\$402
System Permit	\$90
System Record Change	\$99
Water System Inactivation ²	\$330
Water Quality Treatment Method Review	\$402
Well Construction Only	\$345
Well Inspection (existing well)	\$365
Well Site Inspection and Construction	\$685

Other Water Resources	Fee
Engineering Review—up to 3 hours ²	\$495
Environmental Impact Statement Review—minimum 3 hours ²	\$600
Environmental Site Assessment	\$415
Hydrogeologic Assessment—minimum 3 hours ¹	\$600
Individual Well Review Real Estate	\$360
Renewal of Expired Design Report—up to 3 hours	\$495
Renewal of expired well site application	\$175
Re-submittal	\$175
Re-inspection	\$185
SEPA Checklist Review	\$248
System Compliance Letter	\$94
Water Adequacy Office Review	\$55
Water Adequacy Field Review (plus lab fees)	\$378
Water Adequacy Office Review—Facility Licensing/Renewal	\$90

Other Water Resources Continued	Fee
Water Adequacy Field Review—Facility Licensing/Renewal	\$360
Water Sample Pickup (plus lab fees)	\$74
Bacteriological Lab Analysis of Water Sample	At cost
Nitrate Lab Analysis of Water Sample	At cost
Work Started without Approval/Permit	100% of original fee

Miscellaneous Environmental Health Fees	Fee
Additional Inspection (second and subsequent inspections) for Recording of Compliance	\$165
Consultation/Pre-hearing Conference—minimum 1 hour ²	\$165
Copy fee, per page	\$0.15
Non-sufficient funds check fee	\$35
Recording of Compliance (rescission fee)	\$555
Refund Processing	\$40
Appeal to the Health Officer/Administrative Appeal	\$515

¹ Fee applies to new development, remodel and repair applications.

² Additional hours will be charged at our hourly rate of \$165.

³ Fee reduction on second application when submitted with primary application and site inspection is concurrent. All structures must be on same parcel.

⁴ Fee selection is dependent on the severity of the violation(s) as determined by the Health Department Official.

⁵ Cost of reporting fees are the homeowner's responsibility and are collected on behalf of the Health Department by the septic service provider.

⁶ Fee reduction when application is accompanied by a corresponding On-Site Sewage. Application for the same property and the site inspection will be conducted concurrently.

⁷ Initial certification fees are 50% of original if application is submitted between September 16 and March 14.

⁸ Fees noted for inspection activities apply to Health Department authorized entities.

⁹ This reduced amount is conditioned on criteria as defined by the Health Department.

The Health Officer is authorized to establish fees for any service provided by Environmental Health Programs. We will assess additional charges for services rendered on weekends or after hours on weekdays. Outside costs charged to project proponents will include the invoiced amount and applicable indirect costs. Sampling, laboratory and other outside professional and agency service charges are not included in fees or hourly rates unless specified. See full fee schedule at www.tpchd.org/fees.