

This Purchase Order covers dogs, cats, small mammals, and rodents/pocket pets such as hamsters, gerbils, and Guinea pigs.

“Special Market Condition exists; this purchase is exempt from competitive purchasing requirement per RCW 39.04.280”

The “on demand” and immediate health and well-being of small animals creates a special market condition for these services throughout the geographic area of Pierce County.

General Services

1. Services under this agreement pertain to animals impounded from unincorporated Pierce County and contracted cities/towns. Pierce County staff will not advise or authorize care for animals from another jurisdiction.
2. Supplier must be a licensed animal hospital and meet the necessary criteria for said licensing.
3. Supplier hours of operation must include evenings and weekends, beyond 8:00 a.m. to 6:00 p.m. Monday-Friday, with a Veterinarian and/or Veterinarian Technician on duty.
4. Supplier shall complete a Pierce County Animal Intake Form as provided by the County, for each animal received.
5. Supplier shall contact 911 for after hour access to the on-call Pierce County Animal Control Officer.
6. Supplier must provide current proof of insurance naming Pierce County as additional insured.

Citizen Strays:

1. During Humane Society (Tacoma Pierce County Humane Society) regular business hours, Supplier will refer citizens with healthy strays to the Humane Society. As a short-term repository, Supplier may, at their discretion, accept healthy strays during the Humane Society regular business hours dropped off by private citizens of unincorporated Pierce County, and/or jurisdictions contracting with Pierce County for Animal Services.
2. Supplier may, at their discretion, accept healthy strays dropped off **after** Humane Society hours by private citizens of unincorporated Pierce County, and/or jurisdictions contracting with Pierce County for Animal Services.
3. Within twelve (12) hours of receiving a healthy stray, the Supplier shall notify the County for pick up. If the Supplier does not provide this notification, boarding charges incurred shall be limited to one twelve-hour period, regardless of the length of stay.
4. Supplier shall accept and stabilize injured strays prior to Animal Control transport to Humane Society.

Pierce County Injured Stray and Cruelty Cases:

1. Supplier shall accept all domestic animals (live or deceased) dropped off by Pierce County employees, and/or jurisdiction staff contracting with Pierce County for Animal Services.
2. Injured Stray: Determined by the Supplier as necessary, the Supplier shall conduct an exam of injured stray animals received. The Supplier is authorized by the County to provide stabilization treatment only, up to the cost of \$250 excluding boarding and euthanasia without prior approval.
3. Cruelty Cases: Supplier must perform full exams as requested by Animal Control to include blood work, fecal exams, x-rays when deemed necessary, and other procedures as required.
4. If in the initial assessment it is deemed unlikely that the animal will survive, the Supplier is authorized to euthanize the animal.
5. The Supplier shall not release animals that are deemed by the Supplier to be the County's responsibility without prior County authorization. This includes animals for which the owner has been subsequently identified.

Contact and Billing Information:

Pierce County Auditor's Office – Animal Services
Brian Boman, Animal Control Supervisor
2401 So 35th St, Room 200
Tacoma WA 98409
Office: 253-798-PETS
Fax: 253-798-7004
Cell: Brian: 253-377-0580
Email: bboman@co.pierce.wa.us

Supplier will bill the County monthly. Invoices will include the number of animals, length of stay, a copy of the Pierce County Intake Form for each animal, and amount due. E-mail invoices to Pierce County Auditor's Office, attention Brian Boman at bboman@co.pierce.wa.us.

The County will reimburse the Supplier for payment within 30 days of receipt of invoice.

The Supplier shall notify the County of any pricing changes sixty days prior to effective date. The County reserves the right to negotiate pricing changes.