

RESOLUTION NO. R2018-002

1 A RESOLUTION of the Executive Board of the Combined Communications  
2 Network (CCN) Enterprise  
3 Adopting the 2019 Budget for the Pierce Transit - Pierce County  
4 Combined Communications Network  
5

6 WHEREAS, by Resolution No. R2014-95s, adopted by the Pierce County  
7 Council on October 7, 2014 and by Resolution No. 14-058 adopted by the  
8 Pierce Transit Board of Commissioners on November 10, 2014, created a  
9 joint venture pursuant to RCW Ch. 39.34, the Interlocal Cooperation  
10 Act, between Pierce County and Pierce Transit to own jointly and to  
11 provide for maintenance, operation and governance of the Pierce Transit  
12 - Pierce County Combined Communications Network Enterprise; and

13 WHEREAS, the interlocal agreement, titled Cooperative Governance  
14 Agreement (CGA), and affirmed by Resolution R2015-001 of the CCN  
15 Executive Board on August 12, 2015, serves as the principal document  
16 detailing the responsibilities of the two parties, which includes but  
17 is not limited to shared costs for the operation and maintenance of  
18 the CCN and shared infrastructure, access to FCC station authorizations  
19 and licensing, staffing system access agreements and governance as it  
20 relates to the CCN Executive Board; and

21 WHEREAS, The CGA requires the Executive Board to establish and  
22 maintain an annual budget for the CCN; and

23 WHEREAS, The CGA identified Pierce County as the fiscal agent for  
24 the CCN, and

25 WHEREAS, The CCN Phase One Business Plan established the financial  
26 philosophy, planning process, fiscal policies and funding model; and

1 WHEREAS, The CCN Executive Board has reviewed the proposed budget,  
2 and has determined that it adequately meets the needs for 2019 business  
3 operations; and

4 NOW THEREFORE, BE IT RESOLVED by the Executive Board of the  
5 Combined Communications Network Enterprise as follows:

6 Section 1. The 2019 CCN Budget is hereby adopted.

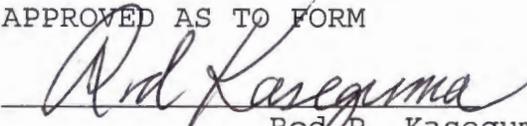
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8  
9 ADOPTED by the Executive Board at their regular meeting thereof held  
10 on the 10<sup>th</sup> day of October, 2018.

11  
12 CCN Executive Board

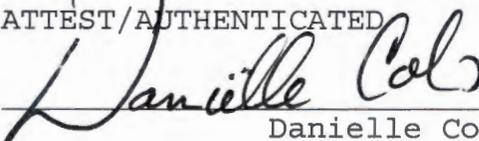
13   
14 \_\_\_\_\_ Chair  
15 (signature)

16 Rick Talbert  
17 \_\_\_\_\_  
18 (print)  
19

20 APPROVED AS TO FORM

21   
22 \_\_\_\_\_  
23 Rod P. Kaseguma  
24 Legal

25 ATTEST/AUTHENTICATED

26   
27 \_\_\_\_\_  
28 Danielle Colo  
29 Clerk of the Board



**Combined Communications Network**

# 2019 CCN Budget

## Mission Statement

The CCN operates, maintains, and sustains a secure multi-layered flexible communications system using proven technology, best practice standards, and an integrated business systems approach.

## Vision Statement

A regional interoperable communications network for first responders, governmental agencies, and local jurisdictions.

## 2019 PRELIMINARY BUDGET

Fiscal Year January 1, 2019 through December 31, 2019

Scott Heinze  
Pierce County Emergency Management Interim Director

*Prepared By*  
Pierce Transit and the Pierce County Emergency Management

CCN Website

[Combined Communications Network](#)

CCN e-mail

[ccn@piercecountywa.gov](mailto:ccn@piercecountywa.gov)

CCN Address

2501 S. 35<sup>th</sup> St., Suite D  
Tacoma, WA 98409

*The Combined Communications Network is governed by a four-member Executive Board. The Board is made up of elected officials representing the Pierce County Executive and County Council and Pierce Transit Administration and Commissioners.*

## CCN Executive Board Members



**Rick Talbert**  
Pierce Transit  
Chair



**Dan Roach**  
Pierce County  
Vice Chair



**Gary Robinson**  
Pierce County  
Finance Director



**Sue Dreier**  
Pierce Transit  
Chief Executive Officer

**In brief:**

The 2019 preliminary budget totals **\$3,584,290.**, and represents a 2.92% decrease from the 2018 operating budget.

This budget supports the operations and maintenance of the Single County-Wide Communications System which provides mission critical communications for Pierce Transit, Pierce County general government, public safety agencies and other customers.

The budget is distributed across two categories: Operations and Maintenance, and Operations and Replacement Reserves.

The operating and maintenance budget finances the day-to-day operations. The operations reserves ensure adequate working capital, offset unanticipated downturns in revenue and provides funds for emergency expenditure requirements and the replacement reserves finance scheduled expenditures associated with asset replacement.

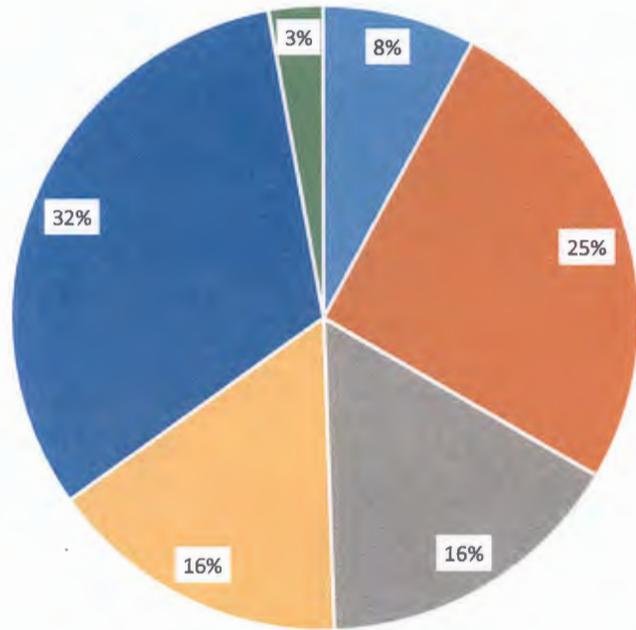
**CCN Budget Summary:**

The operating budget is the primary budget of the Combined Communications Network. It includes revenue from public safety, general government, transportation authorities, and other contributions. The 2019 operating revenues and reserves support the 2019 budget.

The 2019 Budget is focused on the following strategic priorities: operational excellence, financial stability, reduced operational costs and risk, innovative communications solutions and balanced service allocation.

Reserve is calculated using the expected lifecycle of the infrastructure components. 2018 fund balance will be designated as the 2019 reserve fund. This is a portion of annual depreciation for infrastructure sustainment.

**2019 Revenue**



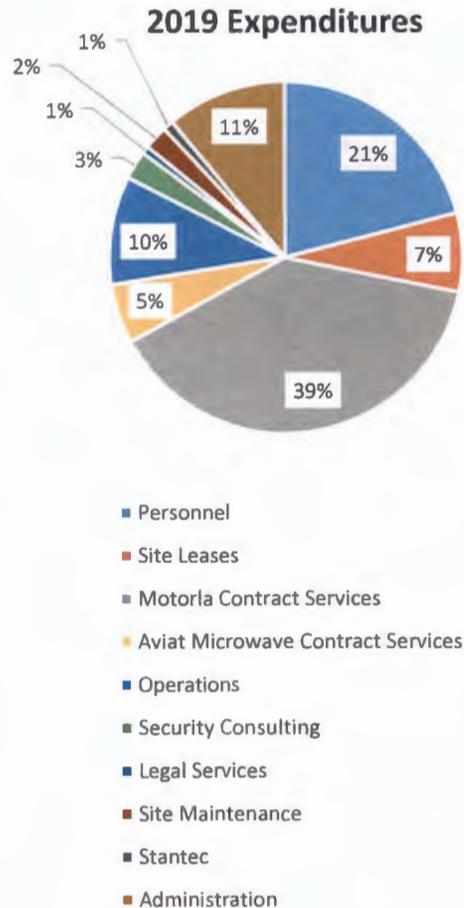
- General Government
- Transportation Authorities
- Public Safety Agencies
- 1/10th of 1% Tax
- E-911 Excise Tax
- Fund Balance

Revenues are based on the total number of subscribers on the Single County-Wide Communications System, consisting of public safety agencies, general government agencies and transportation authorities.

General Government	\$281,460
Transportation Authorities	916,540
Public Safety Agencies	576,070
Use of Fund Balance	100,000
Pierce County E-911 \$.50 excise tax	1,150,220
South Sound 911 1/10 <sup>th</sup> of 1% tax	560,000
<b>TOTAL REVENUE</b>	<b>\$3,584,290</b>

**In Brief:**

The 2019 Budget maximizes the use of the projected revenues for the effective and efficient provision of communication service supporting the community.



**Operating Expenditure:**

The 2019 budgeted expenditure is based on the following strategic priorities: operational excellence, financial stability, reduced operational cost and risks, innovative communication solutions, and balanced service allocation. Operating expenses for 2019 are projected to total \$3,584,290.

Personnel	\$ 751,790
Site Leases	259,170
Motorola Contract Services	1,396,020
Aviat - Microwave Contract Services	196,110
Operations	358,390
Security Consulting	94,000
Legal Services	25,000
Site Maintenance	74,390
Stantec	34,100
Administration	395,320
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$3,584,290</b>

## BUDGET SUMMARY

### REVENUE

General Government	\$281,460
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<b>TOTAL REVENUE</b>	<b>\$3,584,290</b>
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### EXPENDITURE

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<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$3,584,290</b>
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**2018 Reserve Balance Forecasted Ending      \$2,754,410**