

Mobile Food



2020 Food Truck Vendor Packet

Saturday, August 15, 2020

11:00 a.m. - 5:00 p.m.

**Sprinker Recreation Center
Tacoma, Washington**



Pierce County *Parks*

EVERYDAY ADVENTURES

GENERAL INFORMATION:

The 2020 Mobile Food Fest is scheduled for Saturday, August 15 from 11:00 a.m. to 5:00 p.m. The Mobile Food Fest will feature a great variety of trucks from all over Puget Sound for foodies to enjoy. A beer garden, artesian crafts, as well as live music will be setup so participants can enjoy some entertainment! New this year will be an added section of arts and craft vendors for the shopping enthusiasts

LOCATION:

The Mobile Food Fest will take place at Sprinker Recreation Center, located at 14824 “C” Street in South Tacoma, Washington, 98444. It is located on the corner of “C” Street and Military Road which is approximately two blocks East of Pacific Avenue. Pacific Avenue and Military Road are two of the main arterials in the Tacoma / Parkland area with heavy traffic flow all throughout the day.

2020 FEES:

Submittal of application and fee does not guarantee participation. Acceptance into this event is based on the date and time of application submission, diversity and mix of approved vendors, **and** payment. All applicants will receive a confirmation e-mail indicating whether they have been approved to participate in the Mobile Food Fest.

- **Early Bird Vendor Fees** (By May 31): \$200 flat fee per truck
- **Standard Fee** (June 1- August 2): \$300 flat fee per truck

We reserve the right to limit the amount of vendors in a ‘competing’ food class. While we are unable to guarantee there are not competing vendors at the Mobile Food Fest, we take this consideration very seriously during the mapping and placement. *This is a rain or shine event. No refunds will be offered.*

PAYMENT:

Vendor payment must be received with the application. All checks should be made payable to Pierce County Parks & Recreation. Payment and application should be mailed or emailed to:

Pierce County Parks
Attn: Becca Boyle
14824 “C” Street S.
Tacoma, WA 98444
becca.boyle@piercecountywa.gov

If you have photos of your food truck, menu items or business logo that you would like used for marketing purposes please e-mail them to becca.boyle@piercecountywa.gov. Questions? 253-798-4056

MENU:

It is highly recommended that each vendor provide a “taste” sampler that is no more than \$5 per serving. This allows the public the opportunity to try more food which in turns gives each and everyone of you more business. If you would like us to advertise some of your menu items please e-mail your information to becca.boyle@piercecountywa.gov by July 12 to allow time to properly promote your menu options.

INSURANCE:

Every participating food truck must provide Pierce County Parks & Recreation with a certificate of insurance naming Pierce County as additionally insured. The insurance certificate must be in the amount of \$1 million and should have the following address listed on it:

Pierce County
930 Tacoma Ave Ste 737
Tacoma, WA 98402

HEALTH DEPARTMENT PERMITS:

It is the vendor's responsibility to acquire all needed County and State permits. Pierce County Parks will be happy to assist you with the process should you need assistance. All information to obtain a Health Department Permit can be found on the Tacoma-Pierce County Health Department's website at <http://www.tpchd.org/food/temporary-food-establishment/>

Please make note that all Health Department applications and payment are submitted to the Tacoma-Pierce County Health Department and must be received 14 days before the event to avoid a late fee. For more information please contact Amanda Peters at 253-798-7677 or apeters@tpchd.org with the Tacoma-Pierce County Health Department.

Any vendor who is found out of compliance with these permits/regulations on the day of the event will not be allowed to vend and will forfeit all fees paid to Pierce County Parks & Recreation. A copy of the temporary food permit will be required prior to your on site arrival.

FIRE PERMITS/EXTINGUISHERS:

Pierce County Parks & Recreation will apply for a special event permit through the Counties Fire Prevention Bureau. The FPB requires the following:

- All food trucks using propane must have a fire extinguisher with a minimum UL classification of 2A4 0BC. Trucks that require deep frying food preparation must also have an additional fire extinguisher that has a minimum UL classification of 2A "K".
- The inspection tags for each food truck's hood suppression system needs to be current.
- Generators and fuels are not allowed off the trucks. Any generators/fuels/appliances that are used need to be a part of the normal set up ON the food truck.

LOAD IN / LOAD OUT:

Load in for the food fest will depend on the size, location and specific needs of each vendor. ***Pierce County Parks Staff will be on site starting at 8:00 a.m. to start parking food trucks.*** Vendors must be setup and ready to serve food by 11:00 a.m. The event is slated to run from 11:00 a.m.-5:00 p.m.

In order to ensure a safe exit of participants and food trucks, vendors will not be allowed to pack up and leave prior to 5:00 p.m. Mobile Food vendors must wait until the public has cleared from the event area before leaving the event area.

POWER NEEDS:

All vendors must be self sufficient. Pierce County Parks is not able to provide access to utilities.

SPACE ASSIGNMENTS:

Locations will be determined after the standard registration date of July 30. Considerations will be based on competing food categories and time of submissions of application. Please see the picture below for the layout of the event.



GROUND SURFACE & WEATHER:

The Mobile Food Fest is an outdoor event that utilizes a paved parking lot for setup. There may be some areas in the parking lot that are not level so please bring truck levels just in case. If you plan on putting a tent up please make sure that all tents have a 10 lb. weight on each leg for safety in case of windy weather. Tents used for any sort of cooking purpose must be fire retardant with the inspection sticker. The Mobile Food Fest will take place rain or shine so please be prepared for any kind of weather.

TRASH/GARBAGE:

It is each vendors responsibility to remove all event related trash from their area. This includes items inside your truck. Pierce County Parks will be responsible for providing garbage and recycling receptacles around the “specified” eating areas. A big thank you to Waste Connections for being the sole provider of trash and recycling receptacles for the event!



ADDED ATTRACTION:

This year we will be adding hand-made arts and craft vendors to the event. This will be an additional draw to bring even more patrons to our event this year. For further information please visit our website at www.piercecountywa.gov/mobilefoodfest.



MOBILE FOOD FEST TRUCK APPLICATION

Saturday August 15, 2020

11:00 a.m. - 5:00 p.m.

Sprinker Recreation Center, Tacoma

www.piercecountywa.gov/mobilefoodfest



Company Name			
Applicant Name			
Mailing Address			
City/State		Zip:	
Phone		Phone (day of)	
Email		Website:	

FOOD TRUCK INFO

<input type="checkbox"/> Food Truck	<input type="checkbox"/> Trailer pulled by truck (prefer trailers be detached)
Length of Food Truck:	Length of Trailer:

POWER NEEDS

Reminder there is no access to onsite utilities.

FOOD TRUCK SPECIFICS

Type of Food Served:

Menu Items: (List as many as possible or attach menu. Please include pricing structure. This will be used for marketing purposes)

VENDOR FEE:

- Early Bird Registration:
\$200 per truck paid by May 31, 2020
- Standard Registration:
\$300 per truck paid June 1-July 30, 2020



Please submit application and payment to:

Pierce County Parks
Attn: Becca Boyle, Recreation Supervisor
14824 C St. S.
Tacoma, WA 98444

PAYMENT METHOD:

- CASH CHECK VISA/MC (If paying by credit card please call 253-798-4056 to complete transaction.)
- POS RECEIPT # _____

